



## Emergency Preparedness Program

### 10 Ways to Prepare Your Business\*

**YES**

**NO**

- |                          |                                                                                                                                     |                          |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <input type="checkbox"/> | 1. Can all employees and customers name all of the exits in your building?                                                          | <input type="checkbox"/> |
| <input type="checkbox"/> | 2. Do all employees and customers know where to go in an earthquake?                                                                | <input type="checkbox"/> |
| <input type="checkbox"/> | 3. In case of evacuation, does everyone know where to meet?                                                                         | <input type="checkbox"/> |
| <input type="checkbox"/> | 4. Does everyone know where you keep your fire extinguishers?                                                                       | <input type="checkbox"/> |
| <input type="checkbox"/> | 5. Does everyone know how to turn off the gas?                                                                                      | <input type="checkbox"/> |
| <input type="checkbox"/> | 6. Does everyone know how to turn off the electricity?                                                                              | <input type="checkbox"/> |
| <input type="checkbox"/> | 7. Does everyone know how to turn off the water?                                                                                    | <input type="checkbox"/> |
| <input type="checkbox"/> | 8. Are you prepared to meet the special needs of anyone in your office/bldg?                                                        | <input type="checkbox"/> |
| <input type="checkbox"/> | 9. Do you have water and food on hand to keep all employees and customers hydrated and fed if you must shelter in place for 3 days? | <input type="checkbox"/> |
| <input type="checkbox"/> | 10. Do you have a contact list that is out-of-state that all employees know to call after a disaster?                               | <input type="checkbox"/> |

***You are  
good to go!***

***It's time to  
prepare!***

**HAVE A PLAN IN PLACE TO ADDRESS EARTHQUAKE,  
FIRE, AND OTHER DISASTERS.**

Helpful websites:

[www.ready.gov](http://www.ready.gov)

[www.labt.org](http://www.labt.org)

<http://lacity.org/emd/epdpi2f.htm>

[www.bicepp.org](http://www.bicepp.org)

*\*This is only a survey intended to assist you and your business in preparing for a disaster. It is important to note that further information is necessary regardless of your survey results.*

